

# FAQs – New Jersey Replacement Medicaid Management Information System (RMMIS)

## Trading Partner Registration

1. **Q. What is a trading partner?**  
**A.** A trading partner, often referred to as a submitter, is defined as any entity which exchanges electronic data with Molina Medicaid Solutions. The term electronic data is not limited to HIPAA X12 transactions. New Jersey Medicaid's Healthcare Payer Administration Solution (Health PAS) supports the following categories of trading partners:

  - 21<sup>st</sup> Century Cures Act Providers
  - Billing Agency/Clearinghouses
  - Billing Providers
  - Medicaid Managed Care Plans
  - Referring, Ordering, Prescribing and Attending (ROPA) Providers
  - Rendering/Serviceing Providers
  
2. **Q. What are the different types of trading partners?**  
**A.**

  - 21<sup>st</sup> Century Cures Act Providers – providers that participate in Medicaid managed care plan provider networks
  - Billing Agency/Clearinghouses – entities that submit claim transactions on behalf of a rendering/serviceing provider
  - Billing Providers – providers that submit their own claims
  - Medicaid Managed Care Plans – managed care plans that participate in the Medicaid/NJ FamilyCare (NJFC) program
  - Rendering/Serviceing Providers – providers of direct services to Medicaid/NJFC beneficiaries
  - Referring, Ordering, Prescribing and Attending (ROPA) Providers – non-billing providers providing these claim-related services
  
3. **Q. Is a serviceing provider required to register as a trading partner?**  
**A.** No, unless you are also a billing provider. A serviceing provider is not required to register as a trading partner. Serviceing providers who are also billing providers must register as trading partners. A billing provider may set up user accounts for affiliated serviceing providers or other office staff to manage their level of access to eligibility, claims or other related information.
  
4. **Q. Are Referring, Ordering, Prescribing or Attending (ROPA) providers and 21<sup>st</sup> Century Act providers required to register as trading partners?**  
**A.** Yes. ROPA and 21<sup>st</sup> Century Act providers are required to register as trading partners.

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5. **Q. In order to submit Direct Data Entry (DDE) claims, am I required to register as a trading partner?**  
**A.** Yes. Registration as a trading partner is required in order to submit DDE claims.
6. **Q. Are managed care plans participating in the Medicaid/NJFC program required to register as trading partners?**  
**A.** Yes. Managed care plans participating in the Medicaid/NJFC program are required to register as trading partners.
7. **Q. Are vendors under contract with the State of New Jersey to process Medicaid/NJFC prior authorization (PA) requests required to register as trading partners?**  
**A.** Yes. State-contracted vendors processing PA requests are required to register as trading partners.
8. **Q. What responsibilities do trading partners have prior to the system being implemented?**  
**A.** Billing providers, billing agents/clearinghouses and Medicaid managed care plans must register as trading partners and submit applicable X12 test transactions for system certification. Providers submitting only Direct Data Entry (DDE) claims are not required to submit test transactions. Additional information regarding the testing will be provided in follow-up FAQs.
9. **Q. What is a Trading Partner Agreement (TPA)?**  
**A.** A TPA is an agreement between the NJ Division of Medical Assistance and Health Services (DMAHS) and providers. The TPA, as required under HIPAA Section 160.103, is an agreement for the exchange of information, including electronic transactions and claim-related information, between a trading partner and Molina Medicaid Solutions.
10. **Q. Why is it necessary to submit a new Trading Partner Agreement (TPA)?**  
**A.** The new TPA replaces the existing HIPAA Electronic Data Interchange (EDI) Agreement submitters previously executed for the NJMMIS.
11. **Q. What is the Learning Management System (LMS)?**  
**A.** The Learning Management System (LMS) is a self-service web application that allows a provider to search and register for classes being offered by Molina Medicaid Solutions.
12. **Q. Will training be provided to learn more about the TPA registration process? If yes, when will this training be offered?**  
**A.** Yes. Providers must first register with the LMS being offered by Molina Medicaid Solutions for training purposes. Training is projected to begin in

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January 2019. The final dates will be communicated at <https://www.njmmis.com>. See “Information About New MMIS”.

13. **Q. Do I have to register for training in advance? How do I register?**  
**A.** Yes, providers will need to register for training in advance using the LMS. The first step will be to create an LMS account. Current providers will receive a letter from Molina Medicaid Solutions that will provide the information needed to register for LMS along with an access code. Once you access LMS, a Training Calendar will be available for you to select the courses you wish to register for. A confirmation email will be sent confirming your LMS registration. Complete registration information shall be provided on the “Information About New MMIS” webpage located at <https://www.njmmis.com>.
14. **Q. How will a provider be able to access the LMS?**  
**A.** Training will be offered using web conferencing provided via Cisco WebEx™ after a provider registers with the LMS. Additional information regarding Cisco WebEx can be found at [www.webEx.com](http://www.webEx.com).
15. **Q. Where is the training schedule posted?**  
**A.** The training schedule shall be posted on the “Information About New MMIS” webpage, which is located at <https://www.njmmis.com>.
16. **Q. If I am unable to attend training, will instructions be made available for me to understand the Trading Partner registration process?**  
**A.** Yes, RMMIS User Guides are available to explain the registration process and expectations. User Guides will be posted on the “Information About New MMIS” webpage, which is located at <https://www.njmmis.com>.
17. **Q. We have several people in our practice that will be using the new system. Who should attend TPA Registration Training?**  
**A.** All staff responsible for submitting the TPA and managing/maintaining a provider’s on-line Medicaid account should participate in the WebEx™ training. Other staff may also take advantage of the WebEx™ training as well.

Stay tuned in for the next set of FAQs, which will focus on testing requirements for the new system. Testing must be completed prior to implementation of the new system. If you have any questions concerning these FAQs, a special mailbox has been established to address early questions regarding the RMMIS: [NJRMISINFORMATION@molinahealthcare.com](mailto:NJRMISINFORMATION@molinahealthcare.com).